

**SUTTON WEAVER PARISH COUNCIL**  
**Minutes of Sutton Weaver Parish Council meeting held on**  
**Wednesday 11<sup>th</sup> May 2023 at 7 p.m.**  
**at St Peter's Church Hall, Sutton Weaver**

23/

<b>Present</b>	Cllr B Starkey -Chair (BS) Cllr J Hancock – Vice Chair (JH) Cllr R Hancock (RH) Cllr S Richards (SR) Cllr H Bullock (HB) Cllr T Spencer (TS) Clerk-T Whitlow (TW) 9 Member of the Public (MOP)	
<b>16</b>	<b>Apologies for Absence were received from:</b> PCSO Netherton, Ward Cllr's Lynn Gibbons, Phil Marshall and Norman Wright	
<b>17</b>	<b>Declarations of Members' Interests:</b> - R. Hancock J. Hancock – St Peters Church Hall	
<b>18</b>	<b>Minutes:</b> Minutes of the Parish Council meeting on Wednesday 5 <sup>th</sup> April 2023 were approved as a true and accurate record and signed by the chair.	
<b>19</b>	<b>PCSO update</b> TW read out the PCSO report for April. This included a report on the anti-social behaviour in the playground.	
<b>20</b>	<b>Ward Councillor Update.</b> No ward councillors present – no report received due to local election only taking place on 4 <sup>th</sup> May	
<b>21</b>	<b>Public Participation:</b> Items noted from Public Participation. <ul style="list-style-type: none"> <li>• Lack of police involvement in the recent spate of anti-social behaviour in the playground area. (See Minute 23/23.1)</li> <li>• Overgrown verges &amp; hedge rows</li> <li>• Closing of playground gates (See Minute 23/23.2)</li> <li>• CCTV in the playground (See Minute 23/23.3)</li> <li>• General communication from the Parish Council (See minute 23/29)</li> <li>• Volunteering groups (See Minute 23/29)</li> <li>• Use of Church Hall (See Minute 23/25)</li> </ul>	
<b>22</b>	<b>Matters arising / Actions from Previous Minutes</b> <b>(1) A553 Crossing,</b> - Although TW has re-emailed on numerous occasions, no response has been forthcoming, but JH had noted that there appears to be work taking place to implement the crossing. <b>(2) Village "Tidy" event</b> – due to the weather on 8 <sup>th</sup> May, this had been postponed, it is re-arranged for Sunday 14 <sup>th</sup> – all members of the public present were informed and invited to come along and assist the PC. <b>(3) Newsletter</b> – there has been some delay in the newsletter, due to some items being time specific, TW to redraft, send out to councillors for confirmation and to arrange the printing of before the end of May. Councillors to send any new items to TW ASAP	<b>All Cllrs</b>          <b>TW</b>
<b>23</b>	<b>Playground Update –</b> <b>(1) Anti-social behaviour-</b> The PC are aware of the numerous instances over the last few weeks, which has resulted in TW contacting the police on 4 separate occasions to report damage and are grateful to the members of the public who rang the fire brigade when the bin was set on fire on 18 <sup>th</sup> April. The PC have put in a formal complaint to the police for no attendance due to the report coming from the clerk who does not live in the village, this is being investigated. The PC would like to remind everyone in the village that if they see any anti-social behaviour to report it to 101. <b>(2) Playground gates-</b> TW confirmed after numerous phone calls with the insurance company, the PC can lock the gates closed from the beginning of the next annual insurance – 1st June –	

	<p>Volunteers would be appreciated from the community as this is a twice a day 7 days a week job. Signs are to be erected stating the opening and closing times. This has not been previously allowed by the insurance company due to a local person claiming on the PC insurance for an incident with the gates in 2017.</p> <p><b>(3) CCTV in the playground</b> – This is a grey area that it is still being investigated by the PC due to having camera's in a children's playground, the cost implication to the PC and also there is no electric supply to the playground making this difficult. It was <b>resolved</b> to put up CCTV signs on the fence of the playground – TW to order these.</p> <p><b>(4) Playground Redevelopment</b> -TW reported that now the deadline for any refunds for pledges to the playground redevelopment has passed, there has only been requests for a total of £1280. The PC are now able to take the playground forward to the next stage. TW to contact the CWAC architect to move this along. Resolved to ask the architect for an updated price of a roundabout that can facilitate a wheelchair being anchored down onto it. This can then be discussed in regard to the finance. This can now be added to the Newsletter. (Minute 22.3)</p>	TW
24	<p><b>Correspondence-</b> No other correspondence received that has not been dealt with as an agenda item or forwarded to Councillors.</p>	
25	<p><b>Village issues:</b> <b>Use of the Church Hall-</b> Although not a Parish Council responsibility JH (Church Warden) explained that the Church Hall is there for use by everybody at a nominal rental fee, and to contact her for more details.</p>	
26	<p><b>Parish Council Annual Insurance –</b> TW confirmed she has contacted the insurance company, some of the asset valuations have been reviewed, TW to forward insurance documents and asset register to the councillors for further comment before the renewal date of 01.06.23. The premium has gone up this year, taking into account the provision to lock the playground gates.</p>	TW
27	<p><b>To agree clerks mileage/expenses</b> Expenses of £64.40 for March &amp; April 2023 were agreed.</p>	
28	<p><b>Payments for authorisation agreed.</b> Playground refund (2) Total £510 Zurich Insurance – to reflect any changes made by the councillors. To be paid by 01.06.23 Chalc membership £143.19 Bizzi Bee – grass cutting – missing invoice from last year £70.00. Clerk expenses – March &amp; April £64.40 Clerk Salary May</p>	
29	<p><b>Items for Next Agenda</b></p> <ul style="list-style-type: none"> <li>• Playground update</li> <li>• A533 update</li> <li>• Review of policies</li> <li>• Communication Strategy</li> <li>• Volunteering Groups</li> </ul>	
30	<p><b>Date of Next meeting</b> Wednesday 7<sup>th</sup> June 2023 <b>7. p.m.</b></p>	

The meeting closed at 8.55pm

Signed:

Date

DRAFT