

**SUTTON WEAVER PARISH COUNCIL**  
**Minutes of Sutton Weaver Parish Council meeting held on**  
**Wednesday 6<sup>th</sup> September 2023 at 7 p.m.**  
**at St Peter's Church Hall, Sutton Weaver**

23/

<b>Present</b>	Cllr Brian Starkey -Chair (BS) Cllr Jackie Hancock(JH) Cllr Rob Hancock (RH) Cllr Tony Spencer (TS) Cllr Hannah Bullock Cllr Gerry Jemitus (GJ) 6 Member of the Public (MOP) Clerk-T Whitlow (TW)	
<b>23/64</b>	<b>Apologies for Absence were received from:</b> Cllr Simon Richards	
<b>23/65</b>	Declarations of Members' Interests: - none	
<b>23/66</b>	<b>Minutes:</b> Minutes of the Parish Council meeting on Wednesday 5 July 2023 were approved as a true and accurate record and signed by the chair.	
<b>23/67</b>	<b>Police update:</b> None present	
<b>23/68</b>	<b>Ward Councillor Update.</b> No ward councillors present.	
<b>23/69</b>	<b>Matters arising / Actions from Previous Minutes -if not covered by an agenda item:</b> 1. Complaints regarding motor bike speed on Chester Road. TW confirmed that she had reported to the PCSO who had responded that they would try to monitor the area more often. TW to contact PCSO again regarding this.	<b>TW</b>
<b>23/70</b>	<b>Public Participation:</b> 1. MOP noted that the land behind KDE & the car wash has been sold to a non-farming company. Advised to watch for any planning applications. TW advised that she receives all planning applications from the local planning authority.	
<b>23/71</b>	<b>Playground Update:</b> 1. <b>Anti-social behaviour-</b> There have been no further reports. 2. <b>Locking of the Gates – Volunteers</b> –no issues have been encountered to date. 3. <b>CCTV in the playground – Resolved</b> to hold the pole and CCTV until after the playground works have been done, unless more ASB is encountered. 4. <b>Playground Redevelopment</b> – TW advised that the playground redevelopments is to go out to tender next week. This has taken time due to the PC having to keep pulling back and changing the design/choice of equipment and due to the CWAC architect also being busy and obviously not able to simply drop back on this job whilst having other work commitments. Tenders will be back in on the 2 <sup>nd</sup> October. TW to keep Cllr's updated.	<b>TW</b>
<b>23/72</b>	<b>Murdishaw Roundabout crossing update:</b> GJ advised that he has not received any response from writing to Aldi to ask for assistance with this matter. TW advised that although she and RH have emailed 4 times to Halton Council, none of the responses received give any further information or confirmation that the crossing is to go ahead. <b>Resolved</b> – to write a letter of formal complaint Halton Borough Council, to be sent recorded delivery.	<b>JH TW</b>
<b>23/73</b>	<b>Policies Review</b> The following policies have been reviewed and adopted by the parish council: Complaints procedure, Equality & Diversity, Risk Management, Data Protection, Freedom of Information, Scheme of delegation, Dignity at Work, Health & Safety, Discipline & Grievance and Publication Scheme.	

	TW to upload all onto the website and remove the current ones already on there.	<b>TW</b>
<b>23/74</b>	<b>Correspondence:</b> No other correspondence received that has not been dealt with as an agenda item or forwarded to Councillors.	
<b>23/75</b>	<b>Volunteering Groups:</b> <ol style="list-style-type: none"> <li>1. <b>The Treasure Hunt</b> around the village on the 20 August, was a success. Well organised and well supported by more than 30 residents. The £50 donation has been given to the group.</li> <li>2. <b>Summer Fayre</b> - is to go ahead on Sunday 10<sup>th</sup> September at St Peters Church Hall. Group advised again that as not a parish council event, they would need to do their own risk assessment, and are not covered by the Parish Council insurance. Also advised to check that bouncy castle supplier has Public Liability insurance. £100 donation given to the group to help cover costs.</li> <li>3. <b>Halloween and Christmas</b> events are under discussion.</li> </ol>	
<b>23/76</b>	<b>Newsletter:</b> TW is starting to put this together. It is the intention to have this ready for print for the week of 13 <sup>th</sup> November. Councillors and MOP to send any items to TW for inclusion by Sat 28 <sup>th</sup> October.	<b>TW</b>
<b>23/77</b>	<b>Planning:</b> No planning applications received.	
<b>23/78</b>	<b>Accounts/Financial</b> <ol style="list-style-type: none"> <li>1. Clerks expenses approved.</li> <li>2. Income received £1587 VAT refund.</li> <li>3. Payments authorised: <ul style="list-style-type: none"> <li>• Clerks Expenses x 2 months £54.90</li> <li>• Refund clerk for donation to treasure hunt £50</li> <li>• insurance extra premium £73.99</li> <li>• Grass cutting £764.21</li> <li>• Donation to Summer Fayre £100</li> <li>• Clerks salary September</li> </ul> </li> </ol>	
<b>23/79</b>	<b>Asset Maintenance &amp; Register:</b> Update on the proposed new planter: This has been completed and is in place on the corner of Cedar Avenue. The PC would like to thank the member of the public for kindly making and donating this to the Parish Council. TW to add to the Asset register.	<b>TW</b>
<b>23/80</b>	<b>Items for Next Agenda</b> <ul style="list-style-type: none"> <li>• Playground update</li> <li>• Murdishaw roundabout crossing update</li> <li>• Volunteering Groups</li> <li>• Budget</li> <li>• Christmas tree</li> <li>• Dates for December &amp; January meetings</li> </ul>	
<b>23/81</b>	<b>Date of Next meeting</b> Wednesday 4 <sup>th</sup> October 2023 <b>7. p.m.</b>	

The meeting closed at 8pm

Signed:

Date