

SUTTON WEAVER PARISH COUNCIL
Minutes of Sutton Weaver Parish Council meeting held on
Wednesday 4th September 2024
at St Peter's Church Hall, Sutton Weaver

2024/

Start time 7pm

Present	Cllr Brian Starkey -Chair (BS) Cllr Tony Spencer (TS) Cllr Gerry Jemitus (GJ) Cllr Hannah Bullock (HB) Cllr Rob Hancock (RH) 5 Members of the Public (MOP) Clerk-T Whitlow (TW)	
24/55	Apologies for Absence were received from: Cllr Jacky Hancock. Ward Cllr's Lynn Gibbon & Phil Marshall.	
24/56	Declarations of Members' Interests: BS – The Danny, as has been invited for a lunch on board, as Chair of SWPC.	
24/57	Minutes: Minutes of the Parish Council meeting on Wednesday 3 July 2024 were approved as a true and accurate record and signed by the chair.	
24/58	Police Update: No report received. To monitor information coming from the police.	
24/59	Ward Councillor Update: No ward councillors present.	
24/60	Matters arising / Actions from Previous Minutes: At the July meeting the SWRCG had asked for a grant towards the village garden fete, £100 grant was approved and paid. SWRCG have since contacted TW to say that the grant was no longer required as they have sufficient funds, and the grant money will be repaid.	
24/61	Public Participation: MOP requested that the PC pay for the paths at the Church Hall to be levelled – TW explained that the PC cannot contribute towards this for a number of reasons including: It is private property, it is owned by the Church and PC's can't support churches.	
24/62	Correspondence: (unless an agenda item) TW had received a number of emails from a MOP following the last meeting, regarding a planning application on Halton Station Road, for a residential SEN school. Application was through HBC, SWPC are not invited to comment on applications in HBC area, following emails to the councillors, the Cllrs confirmed that if they had been invited to comment, there would not have been any objection. TW has circulated a new grant information from UU – BS asked for this to be forwarded to the SWRCG	TW
24/63	Playground Update: 1. Update: There has been another piece of equipment damaged. Police were called to the playground last week as several youths there after closing – police arrived and sent the youths on their way. 2. ROSPA report: Report suggested removing the barbed wire from the perimeter fence. Activity trail is showing signs of rotting, although only medium risk. To be monitored.	

	<p>3. Visit form Crime Prevention Officer: Several Cllrs and TW had met on site with the officer. It was recommended to remove the barbed wire fence. Officer did not feel CCTV would eliminate the ASB problem. – fencing was discussed (TW had already circulated information to the Cllr's) Resolved to give delegated power to TW to purchase new fence up to £500 (net) material cost and up to £500 (net) installation cost, so that this could be actioned before the next meeting.</p> <p>4. Grass cutting: The grass cutting contract is up for renewal next year, TW to contact present contractor for an updated quote and to contact other local companies/individuals to ensure 3 quotes are received for review.</p>	<p>TW</p> <p>TW</p>
24/64	<p>Speed A56 (Chester Road): Notices have been displayed. Noted no notices on HBC side of Chester Road, TW to contact CWAC Highways regarding this, as they were supposed to be liaising with HBC to make the speed limit consistent to the junction. Speed camera – deferred until the next meeting as no volunteers present. TW to ensure volunteers are invited to the October meeting for further discussion.</p>	<p>TW</p> <p>TW</p>
24/65	<p>Murdishaw Roundabout Crossing: TW has received an email from Mike Amesbury's PA forwarding a letter from COE of HBC admitting that they have still not received the funding from National Highways for the crossing. RH to draft response for TW to send.</p>	<p>RH</p> <p>TW</p>
24/66	<p>Emails/Domain: Cllrs requested to send TW a photo of themselves to be added to the website.</p>	
24/67	<p>Volunteer Groups: The playground gate volunteers are now down to 2 – more volunteers urgently required. TW to re-Facebook a request, as opening and closing daily is proving difficult with work and family commitments.</p>	<p>TW</p>
24/68	<p>Donation: The PC have received a £500 donation from the estate of the late Roger Curbishley, of which the PC are very grateful. I was Resolved to use this money toward the new playground fence, and to add a plaque of grateful thanks to him. TW to organise along with the fence.</p>	<p>TW</p>
24/69	<p>Winter Gritting: TW has made enquiries and got costing for the bags of grit – cost per bag £5.70/ 20kg, plus delivery –</p> <ul style="list-style-type: none"> • if supplied to all homes would be a cost to the PC of approx. £1500. • Grit can only be placed on the footpath outside of residents own home, • cannot be used on the highway, • all residents would have to sign a disclaimer/risk assessment prior to taking delivery of grit. • MOP's present agreed with councillors that this would not alleviate the problem of the icy highway and is too expensive. <p>Resolved not to pursue this.</p>	
24/70	<p>Planning: No planning applications received from CWAC since the last PC meeting</p>	
24/71	<p>Accounts/Financial:</p> <ul style="list-style-type: none"> • Cash book 28.08.24 approved and signed by the chair. • Bank reconciliation 28.08.24 approved & signed by the chair. • Receipts up to 28.08.24 Donation from Roger Curbishley's Estate £500.00 	

	<ul style="list-style-type: none"> • Payments ratified/authorised: Gleaves plants £26.95 Bizzi bee grass cutting July £300.00 SWRCG Grant - fete £100.00 T Whitlow payroll July T Whitlow Expenses July -August £65.81 Bizzi Bee grass cutting August £300.00 	
24/72	<p>Clerks Report:</p> <p>Conclusion of Audit – has been received today, no issues. TW to upload to website before 30/09/24. Invoice received, had been noted at the budget meeting that this would be paid from the playground fund, as it was this that put the PC over the £25k threshold of requiring an External Audit and the cost involved. Resolved to reduce the balance of the playground account by the net amount.</p> <p>Bank signatory: Papers given to GJ to sign and return to Barclays.</p> <p>New Financial Regulations: TW has nearly completed editing them (for a small PC)</p>	
24/73	<p>Items for Next Agenda</p> <ul style="list-style-type: none"> • Volunteering Groups • Murdishaw roundabout crossing • Policy update/review including new financial Regs. 	
24/74	<p>Date of Next Meeting: Wednesday 2nd October 2024</p>	

The meeting closed at 8.pm

Signed:

Date

DRAFT