

**SUTTON WEAVER PARISH COUNCIL**  
**Minutes of Sutton Weaver Parish Council meeting held on**  
**Wednesday 6<sup>th</sup> November 2024**  
**at St Peter’s Church Hall, Sutton Weaver**

2024/

Start time 7pm

<b>Present</b>	Cllr Brian Starkey -Chair (BS) Cllr Jacky Hancock – Vice Chair (JH), Cllr Tony Spencer (TS) Cllr Gerry Jemitus (GJ) Cllr Rob Hancock (RH) 0 Members of the Public (MOP) Clerk-T Whitlow (TW) PCSO Neil Flanagan Ward councillor Lynn Gibbon (7.15pm) (LG)	
<b>24/93</b>	<b>Apologies for Absence were received from:</b> None	
<b>24/94</b>	<b>Declarations of Members’ Interests:</b> None	
<b>24/95</b>	<b>Minutes:</b> Minutes of the Parish Council meeting on Wednesday 2 October 2024 were approved as a true and accurate record and signed by the chair.	
<b>24/96</b>	<b>Police Update:</b> Report from PCSO: He has given TW details of the speed watch camera (ordered) and will liaise with her for dates of training for the volunteers. TW to then contact the volunteers. Neil has taken over from the previous PCSO – he is based in Frodsham – he is the point of contact going forward. TW to add his details to the website & noticeboard.	<b>TW</b>  <b>TW</b>
<b>24/97</b>	<b>Ward Councillor Update:</b> <b>LG reported:</b> She had received correspondence from a MOP enquiring about financial assistance for the Community Hall as there were going to be changes to the church Hall. Cllr RH confirmed this was not the case, as the church cannot sell the Church Hall, therefore nothing will change. There is a new head of Special Educational Needs & Disabilities (SEND) To take up post in January. Wi-Fi for the church hall was discussed LG to send JH further information to send on to the church wardens.	
<b>24/98</b>	<b>Matters arising / Actions from Previous Minutes:</b> <b>Hedges</b> – TW had sent letters to a small number of residents with overgrown hedges, asking for them to be cut back.	
<b>24/99</b>	<b>Public Participation:</b> No comments	
<b>24/100</b>	<b>Correspondence: (unless an agenda item)</b> <b>Mersey Gateway</b> survey received today, - cost increases- TW to add to Website. <b>Emails</b> – for information the clerk reported she had received over 260 emails last month, 88 of relevance/ for further action/reply or filing, 49 emails sent.	<b>TW</b>

24/101	<p><b>Playground Update:</b></p> <ol style="list-style-type: none"> <li><b>Update:</b> The new fence is in place. <b>Moles</b> have appeared again. TW has contacted the pest control company <b>Plaque</b> still to be ordered when details are received of the benefactor.</li> <li><b>Grass cutting:</b> The successful company for the grass cutting has been contacted. Bizzi Bee accepted a 3 year contract from January 2025 for the cutting of the playground and surrounding area.</li> </ol>	
24/102	<p><b>Speed A56 (Chester Road):</b></p> <ol style="list-style-type: none"> <li><b>Update – Speed Reduction A56:</b> No further updates.</li> <li><b>Speed Indicator Display signs (SID’s)</b> TW has contacted Highways to arrange a site visit.</li> </ol>	
24/103	<p><b>Murdishaw Crossing:</b> No further information received. TW asked LG to forward any contact she has for Highways England to follow this up.</p>	
24/104	<p><b>Sutton Weaver Swing Bridge Temporary Closure:</b> This has now been deferred for a full consultation with all parishes concerned. BS had spent a lot of time liaising with Mike Garvey councillor for Frodsham. The clerk had informed all surrounding parishes that would take the impact of the traffic, asking them to also object to highways.</p>	
24/105	<p><b>Village Activities:</b> <b>Christmas Tree</b> – agreed date of Friday 29<sup>th</sup> December for the tree lighting. <b>‘Best Decorated House’</b> competition to take place again this year, with prizes for 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup>. <b>Newsletter</b> – This was discussed. Due to clerks hours spent producing the newsletter TW proposed that posters of important information and activities are posted on the website &amp; notice board instead. <b>Resolved</b> not to produce the December newsletter.</p>	
24/106	<p><b>Budget setting 2025-26:</b> 2<sup>nd</sup> pass budget had been circulated; a small number of changes were discussed. TW to update and re-circulate.</p>	TW
24/107	<p><b>Planning:</b> <b>24/02684/FUL</b> 1 Sycamore Drive Sutton Frodsham WA7 3EU Proposal: Single storey rear extension. Reviewed. <b>Resolved</b> no comment. <b>24/02550/LBC</b> 7 Sutton Chancellor Aston Lane Sutton Northwich WA7 3FX Proposal: Replacement of existing windows and french doors to the side (south east) and rear (south west) of the property. Reviewed. <b>Resolved</b> no comment</p>	
24/108	<p><b>Accounts/Financial:</b></p> <ul style="list-style-type: none"> <li>Cash book 31.10.24 approved and signed by the chair.</li> <li>Bank reconciliation 31.10.24 approved &amp; signed by the chair.</li> <li><b>Receipts up to 30.09.24</b> None</li> <li><b>Payments ratified/authorised:</b> Ringwood fencing playground fence £1,973.98 Bizzi Bee grass cutting Oct £300.00 Clerk Expenses Sept-Oct £65.36 Payroll November payroll</li> <li><b>NALC Pay Scale’s-</b> The annual uplift in pay scales has now been agreed, backdated to 01.04.24 this has been calculated into the November payroll.</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Employers NI Contributions</b> – Following the budget and changes to the NI threshold the PC will now be liable for a small amount of ERS NI contribution. TW to calculate and add to the budget.</li> </ul>	
<b>24/109</b>	<b>Clerks Report:</b> Nothing not already reported through an agenda item.	
<b>24/110</b>	<b>Items for Next Agenda:</b> <ul style="list-style-type: none"> <li>• Budget</li> <li>• SID's</li> <li>• Clerks annual review</li> </ul>	
<b>24/111</b>	<b>Date of Next Meeting:</b> Wednesday 4 <sup>th</sup> December 2024	

The meeting closed at 8.25pm

Signed:

Date